

INSTRUCTIONS FOR THE:

Homeland Security Assistance for Non-Profit Organizations Application - Part II

Name of Non-Profit Organization: Save My Wallet

Type of Security Enhancement	Expected Effect of Security Enhancement	Estimated Cost of Enhancement
Contract-out for a Vulnerability Assessment	This assessment will enable Save My Wallet to assess areas where we are vulnerable to a terrorist attack. This assessment will allow us to better plan in the event of a terrorist related emergency.	20,000
Procure a digital camera security system. We estimate the need for 24 cameras and the digital recording device. Any installation costs are included in this amount.	This camera system will enable us to have 24-hour surveillance tape of our Headquarters (HQ) and will allow us to monitor the perimeter and interior of our complex.	47,000
Build a guard fence around the Save My Wallet HQ Building	Building an 8-foot guard fence will allow us to monitor access to our facilities.	29,880
Purchase new locks for all of the entry points at HQ	This will enable us to secure the doors to the building. Our complex was built in 1975 and the locks have not been upgraded since.	3,120
Total Amount of Funding Requested in Application		\$100,000

Steps to Completing Part II of the Application - Please print this example page with instructions and use it to complete the next tab in the excel workbook, "Application Part II"

1. Type in the name of your organization in Row 3.
2. Provide all of the Security Enhancements that your organization intends to complete in Column A, "Type of Security Enhancement." Where appropriate please include the number of items that are expected to be purchased with the listed enhancement.
3. Please describe the expected effect of the security enhancement in Column C, "Expected Effect of Security Enhancement." Please include how this enhancement will make your organization more secure.
4. Please estimate the cost of each security enhancement in Column E, "Estimated Cost of Enhancement"
5. Please remember that no non-profit organization may receive more than \$100,000 in funding.